

MANOR

CHURCH OF ENGLAND ACADEMY, YORK

LOCAL GOVERNING COMMITTEE MEETING

Minutes of the meeting held on Wednesday 11th September 2019 at 6.00pm

Present: Mr S Barber (Principal) Dr S Smith
Mr A Richardson (Chair) Dr D Cooper
Mrs E Jones Mr K Jones
Dr S King Revd A Gready
Mrs C Day

In Attendance: Mr A Hill (Vice Principal: Attainment and Progress)
Miss I Kvist-Hansen (Governance Support Office - Clerk)

		Action
1.	<p><u>Welcome and opening prayer</u></p> <p>The meeting was opened in prayer led by Reverend A Gready.</p> <p>The Chair welcomed everyone to the meeting. He announced that Mrs F Titterington had joined the LGC as a Trust Appointed Governor. She had significant previous experience in school governance through her former membership of the governing board at a school in Leeds. Having retired from a job role in Leeds, she now hoped to contribute to a school closer to her home in York. Mrs F Titterington would attend the next LGC meeting in October.</p> <p>The Chair further announced that Mr M Quick had informed him and the Principal of his decision not to renew his term of office, which had recently expired. Members of the LGC recorded their thanks for the significant contributions Mr M Quick had made to the life of the school during his time as a Governor. In particular, his commitment, analytical approach and the skills and knowledge he brought around buildings, facilities and financial management would be greatly missed.</p>	
	<p><u>Apologies for absence, consent and declarations of interest</u></p> <p>Annual Business Interest forms were distributed and returned.</p> <p>Apologies for absence had been received, with consent, from Mr D Rycroft, Mrs F Titterington and Mr M Quick. There were no declarations of interest.</p>	
2.	<p><u>Minutes of the meeting held on 12th June 2019</u></p> <p>A Governor had spotted a few minor errors in the minutes. These were duly noted by the Clerk who agreed to correct the errors and bring the minutes to the October meeting for signing.</p> <p>There was no action plan or matters arising from the minutes.</p>	Clerk
3.	<p><u>2019 GCSE Results Overview</u></p> <p>The Principal tabled documents showing comparative outcomes in SISRA and FFT.</p> <p>The Principal reported that the outcomes were still indicative, especially progress scores, as the national benchmark data was not yet available. He advised that the outcomes presented were compared against the data available in SISRA which compared against 1300 other schools, and FFT based on data from 1700 schools.</p> <p><u>SISRA – Key Measures</u></p> <p>Attainment 8: the A8 score this year was 54.13. This meant that on average each student had achieved an average grade of 5.4 for their GCSEs. The national average from 2018 was 46.6.</p>	

Progress 8: The Principal explained that P8 scores were a result of how students were expected to achieve at the end of keystage 4 based on their attainment on entry as a result of keystage 2 SATs. If the GCSE results were better than projected the P8 score would be positive, while a negative P8 score meant that students had achieved lower than projected. The P8 score was then calculated for all students at the school.

The P8 score this year was 0.33 which meant that on average students at the school achieved 1/3 of a grade higher than students nationally.

Pupil Premium students had a P8 score of -0.09 which was significantly better than the national average of -0.42.

SEND students had a P8 score of -0.92. Within the cohort there were 7 SEND students. They had been part of the old Excel group which did not have enough qualifying qualification to fill the buckets.

A Governor asked how the SEND students had done in their courses.

The Vice Principal replied that they have done well.

A Governor asked what the national SEND P8 score was.

The Principal replied that he did not know the exact figure but he estimated that the P8 score that year was likely to be low comparatively.

The Vice Principal looked up the figure from last year and confirmed that the national average was -0.62.

The P8 score in English was 0.58 which was better than forecasted.

A Governor raised a question about the methodology of predictions.

The Vice Principal replied that it was based on mock results, in class tests and work completed in class. He advised that mock papers had not been done in complete sets in one go so there had been some caution in prediction due to lack of evidence.

The Principal reported that predictions had been more than 10% out, in terms of percentage of students achieving grades 9-5, in the following subjects:

- German 48%, predicted 84% (-36)
- French 51%, predicted 75% (-24)
- Religious Studies 61%, predicted 77% (-18)
- Computing 33%, predicted 51% (-18)
- Drama 47%, predicted 64% (-17)
- Textiles 69%, predicted 83% (-14)

The P8 score in maths was 0.24. The Principal advised that there had been some turbulence with the Head of Maths being absent and with a high level of supply teachers.

In English and Maths 57% had achieved grade 9-5 (strong pass) compared to a predicted figure of 62%. This was due to the results in maths being lower than expected. 79% had achieved grade 9-4 (standard pass) compared to the predicted figure of 80%.

The open bucket P8 score was 0.29 and the EBacc bucket P8 was 0.24. The EBacc entry was very high at 75%. 53% of students had gotten grade 4 in all their EBacc subjects.

The Principal reported the main concerns to Governors:

- Outcomes of children on EHCPs
- Lower ability students. This group had a P8 score of around 0.0.

Governors noted the concerns for monitoring throughout the year when internal data was available.

The Principal reported the following positives:

- Girls had been achieving well.
- Outcomes of high ability students.
- 7.5% grade 9s. The Vice Principal added that this was very impressive.

A Governor expressed that it was positive to see the data reflecting that higher attaining students were being stretched to reach their potential.

The lowest outcomes had been achieved in the following subjects:

- Computing
- French
- German

The subjects with the best outcomes were:

- English
- Chemistry
- Dance

The Principal reported that overall the outcomes were an improvement from 2918, not quite as good as 2017 and better than 2016 outcomes.

A Governor asked how different outcomes in SISRA normally were compared to the final DfE benchmark datas.

The Vice Principal advised that the data in SISRA and FFT was pretty accurate and gave a good indication of the final data.

A Governor noted that the subject performance index (SPI) for computing showed that it was the lowest performing subject. She asked if there was a correlation between computing and mathematics and if this kind of analysis had been carried out.

The Principal suggested that they could look into such analysis and scrutinize at the Standards Committee.

Governors discussed concerns around computing. The Principal confirmed that it was a continued focus to improve computing outcomes. A Governor advised that it was also under the radar of the Standards Committee.

FFT – Key Measures

The P8 score was overall 0.4; with a score of 0.62 in English; maths 0.29; EBacc 0.32 and open 0.37.

The results were overall slightly higher in FFT compared to SISRA.

A Governor noted that the outcomes of middle attainers were very impressive.

The Vice Principal agreed and added that a lot of middle ability students had achieved grade 7 in their subjects.

The Principal reported that the English team was a very coherent and well lead. Maths had, as explained, not had the same consistency but the new team would be improving this. He advised that if maths would score as well as English going forward the results would be “through the roof”.

A Governor asked if the concerns about drama had been resolved.

The Principal replied that the Head of Drama had returned following absence and that the school was supporting this member of staff to make the return successful. He advised that there was a new NQT who would be shared between Manor and Vale of York, which was a positive development for the drama department. He hoped to see performance improved the next year.

A Governor asked if they would be ready for an inspection by Ofsted.

The Vice Principal replied that they would welcome them in. The Principal added that he hoped that they would get inspected that year.

	<p>Governors congratulated the Principal, SLT and all members of staff on the good results.</p> <p>Governors discussed how the LGC could best show their appreciation to staff following the good results. They agreed that the best approach would be to send a letter to all members of staff.</p>	Chair
4.	<p>Any other business</p> <p>The Principal reported that Mark Ellis, Head of School Services CYC, had been in contact with the school. Over a period of 5 years it was predicted that there would be a shortfall in secondary places provision at the West site of the city, which beside Manor, concerned All Saints RC School, Millthorp School and York High School. The school had therefore been asked by the LA if they would consider expanding to address the shortfall. £4M would be available from the LA to build and expand. The Principal informed that some areas surrounding the school was land owned by NYCC. They had previously enquired about the possibility of buying this land and this would be something to explore further. The Principal added that he was hoping to get an architect to do a master plan on options for expanding the current buildings.</p> <p>A Governor asked about the timescale. The Principal replied that 250 additional spaces would be needed by 2022 and over time a need for further spaces was predicted. He advised that all 4 schools had a claim on expansion but the school had been approached in the early stage due to its location.</p> <p>A Governor noted that the LGC could benefit greatly from appointing a new Governor with building facilities knowledge following Mr M Quick's resignation. The Clerk agreed to ask the Governor Support and Training Manager at CYC if she knew of any potential Governors with the right skills, who would be interested in joining the LGC. Governors discussed the need for more Governors to join the LGC to ensure attendance at the committees.</p> <p>The Chair expressed the view that the School Production towards the end of the previous school year had been very good. This was endorsed by other Governors who had attended. The LGC recorded its congratulations and thanks to Mr Lowe and all the staff and students who had contributed to the performance. A Governor requested that the school inform Governors of future events at the school. The Principal replied the intention was to invite Governors directly to such events, but that information was also available via the school website and social media channels.</p> <p>A Governor asked about the new gates and the impact it had on morning and afternoon drop-offs. The Principal replied that they had expected some issues initially. He added that everybody had been given fair warning about the changes. He expected that the initial problems would be resolved as people got used to the new arrangements. There had been no complaints from neighbours.</p> <p>Governors discussed general traffic issues around the school around drop-off time.</p>	Clerk
5.	<p>Date of next meetings: Wednesday 9th October 2019 at 6:00pm</p>	

The meeting closed at 7:33pm

Signed: _____ Date: _____
Mr Andy Richardson (Chair)

**Action Points from the LOCAL GOVERNING COMMITTEE MEETING
held on 11th September 2019**

	ACTION	ITEM	WHO	WHEN
1.	Correct minutes and bring to October meeting for signing.	2	Clerk	Before 09/10/19
2.	Arrange for letter to be send out to all members of staff.	4	Chair	Before 09/10/19
3.	Talk to Governor Support and Training Manager about potential Governors with correct skillset to support the work of the LGC.	4	Clerk	ASAP

