MANOR
Church of England Academy, York

Principal: Mr Simon Barber

Manor Church of England Academy
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Prospectus 2019-20
A vision for the future

In 1812, Manor Church of England Academy started from the humblest of beginnings at the Merchant Taylor’s Hall as a school for the poor. Today, more than 200 years later, it is one of the most respected Church of England secondary schools in York and the north of England. Almost everything about the school has changed since then, but its ethos and values remain the same.

As one of the founding schools of the Hope Learning Trust, Manor Church of England Academy academised in April 2009. Since then it has continued to innovate and share the fruits of that innovation with other schools in the Trust and further afield. Rated as ‘Outstanding’ by both Ofsted and SIAMS, the team at Manor is passionate about enabling every young person to flourish academically, as creative and moral young people and as citizens that can make our community a better place to live. As a Trust, we are relentless in raising academic standards, yet we also want to develop the whole young person.

Staff and students at the school live out their motto – ‘Serving others, growing together, living life to the full’ – every day, something which is crucial to the success of the school and the Trust as a whole. All the schools in the Trust support each other and work for the benefit of our 5,500 children and young people and Manor certainly has many strengths to share.

We want every young person and their family to believe that if they choose Manor Church of England Academy, they have the best and most exciting education available.

Brian Crosby
Chief Executive Officer,
Hope Learning Trust, York

WE ARE AN OUTSTANDING ACADEMY WITH A REPUTATION FOR ACADEMIC EXCELLENCE.

As the Principal of Manor CE Academy I am delighted to introduce our school to you. Thank you for your interest. Manor has a proud history, having served the young people of York for over 207 years. We are a Church of England academy and our Christian values, influence and underpin all that we do. We proudly strive to provide a 21st century education for our young people, founded on Christian belief, and carry on the work that the National Society began in the early 19th century. We are an outstanding academy with a reputation for academic excellence. In 2019, 79% of our students achieved grades 9–4 in English language or literature and maths, 57% achieved grades 9–5 in English language or literature and maths, these results are very high and well above national averages. 53% achieved the English Baccalaureate at grade 4 and above and our Progress 8 score is projected at +0.33 which is strong and shows that significant value was added to our students’ attainment throughout their time with us.

In recent years we have taken on the role of a National Support School and our Teaching School is at the heart of the EborHope Teaching Schools Alliance, training the next generation of teachers. We are also a founder member of the Hope Learning Trust, York, a growing family of schools working together to transform education within Yorkshire and the Humber.

We are blessed to have state-of-the-art facilities and supportive families, however our greatest assets are the 1,000-plus amazing young people and the 140 highly gifted teaching and support staff. Our aim is that all students and staff ‘serve others, grow together and live life to the full’. We want to develop compassionate, serving young leaders that work to make their communities and our society a better place.

I hope that we might have the opportunity of welcoming you in person at some point in the future and that the rest of this prospectus provides you with all the information you require about our academy.

Mr Simon Barber | Principal
Manor is ambitious for its students and sets high standards.

An outstanding school

A FAITH SCHOOL Manor maintains strong Christian beliefs, with our own school chaplain and a core set of values centred around serving others, growing together and living life to the full.

A SUPPORT SCHOOL Manor is at the heart of the EborHope Teaching Schools Alliance, training and preparing the next generation of teachers and school leaders.

GROWING TOGETHER How we treat each other is as important as our academic performance. We have seven values, taken from the Hebrew scriptures, which advocate that all students and staff should be compassionate, gracious, patient, kind, loyal, forgiving and just. Our pastoral system targets individual needs of our students who are supported by their form tutor, Head of House and Year Leader. We want students to feel safe and secure in our care and to leave Manor as confident young adults, ready for the next stage of their journey in life.

LIVING LIFE TO THE FULL We aim to engage young people in learning that captures their imagination. Each student is unique and each deserves a curriculum that meets their needs and helps them become independent learners.

All students take the Archbishop of York’s Young Leaders Award and many take on volunteering and charitable work during their time with us, often overseas in Malawi and Romania.

LIVING OUT OUR MOTTO SERVING OTHERS As a Church of England academy we have a very special relationship with the Church of the Holy Redeemer. Both our clerical chaplain, the Reverend Tony Hand, and lay chaplain, Lawrence Rab are integral parts of this partnership and of our community. We make every effort to live out the faith we confess. Our acts of collective worship include a Eucharist service each term. Students experience prayer, readings, music and meditation and take Religious Studies up to GCSE.

We aim to be at the heart of the local community and our students engage in valuable community work, including The Duke of Edinburgh’s Award. All students take the Archbishop of York’s Young Leaders Award and many take on volunteering and charitable work during their time with us, often overseas in Malawi and Romania.

For over two centuries Manor has occupied six different sites, employed 18 headteachers – and a core set of values centred around serving others, growing together and living life to the full underpins every aspect of the school. This leads to students who want to live purposefully and with meaning, bringing about change and transformation in the communities in which they live and beyond.

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A PROUD HISTORY Manor CE Academy has been giving Hope to the people of York since 1812. For over two centuries Manor has occupied six different sites, employed 18 headteachers – and educated tens of thousands of young people. It started from the most humble of beginnings and today is one of the most respected Church of England secondary schools in York and the north of England.

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Each year, students travel to Romania to assist with the work of the Cry in the Dark charity which has a longstanding relationship with Manor and the Hope Learning Trust. During this year’s visit students visited Casa Lumena, Cry in the Dark’s residential home for young adults with learning and physical needs, the charity’s Day Centre for young adults with life-limiting illnesses and a state-run institute for adults with learning and physical needs. At each venue, the students spent time with the adults and young people, talking, listening, interacting and enjoying time with them. They also visited Negustlau, a remote Roma Village with no running water, very little access to education and minimal interaction with the surrounding area. Here they worked with the children, playing games with them, painting faces, hair braiding and having fun. According to our students the trip is hugely rewarding, eye-opening, humbling and thoroughly life-changing.
A place to flourish

THE SCHOOL DAY
All students are required to be in school by 8.35am. Normally the academy will be open at 8.25am but in bad weather students who arrive early because of the timings of buses will be allowed into school from 8.15am. The pattern of the school day is as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>08.40</td>
<td>Daily Act of Worship and registration</td>
</tr>
<tr>
<td>09.00</td>
<td>Period 1</td>
</tr>
<tr>
<td>10.00</td>
<td>Period 2</td>
</tr>
<tr>
<td>11.00</td>
<td>Break</td>
</tr>
<tr>
<td>11.20</td>
<td>Period 3</td>
</tr>
<tr>
<td>12.20</td>
<td>Lunch</td>
</tr>
<tr>
<td>13.20</td>
<td>Afternoon registration/Period 4</td>
</tr>
<tr>
<td>14.20</td>
<td>Period 5</td>
</tr>
<tr>
<td>15.20</td>
<td>End of school day</td>
</tr>
</tbody>
</table>

HOMEWORK
All students are expected to do homework regularly. Parents/carers receive a copy of the homework timetable at the beginning of the autumn term. Students are given a planner which parents/carers are asked to check and sign.

TRANSPORT
The academy is easily accessible from most parts of the York area. The local bus services from the City Centre pass the academy.

CYCLING TO SCHOOL
Some students choose to cycle to school and there are plenty of cycle sheds where bikes can be locked up. Please do be aware that cycles are left at the owner’s risk and we suggest that all students bring a strong lock for their bike and that they wear a cycle helmet.

WHAT EQUIPMENT WILL I NEED?
Before you start at Manor we will give you an equipment list, but the basics include:
- Suitable school bag which will need to fit in your locker
- PE bag
- Biro
- Pencil
- Pencil sharpener
- Ruler
- Highlighter pen
- Coloured pencils
- Pen-drive
- Key ring for locker key
- Calculator

SCHOOL/HOME COMMUNICATIONS
PROGRESS REPORTS
In all subjects there will be continuous monitoring of progress. Assessments take place on a regular basis – reported assessments by subject take place once per term. If particular concerns arise about a student’s progress, then parents/carers will be contacted.

PARENTS/CARERS’ CONSULTATIONS
Parents/carers are invited to the academy annually to meet the teaching staff and to discuss progress in subject areas. They are also encouraged to visit the academy on the Tutor Days to discuss the overall progress and attitude to learning of their son/daughter with the Form Tutor. Senior colleagues will also be available to discuss progress.

MOTOR ASSOCIATION (PTA)
All parents/carers are automatically members of the Manor Association which arranges educational, social and fundraising activities. It is governed by a committee, including representatives from the staff.

The work of the Association is highly valued. Fundraising activities have helped to provide many additional facilities for the benefit of the students. These include DVD players, computers, sports equipment, musical instruments, stage lighting, curtains, digital cameras, equipment for Design Technology Food, equipment for students’ common room area and helping students to purchase Prom tickets.

SCHOOL UNIFORM
All students are expected to wear full uniform and to have appropriate equipment each day.

BOYS
- Blazer – Black with school crest.
- Shirt – Black or white, with top button fastened
- Trousers – Charcoal grey
- Footwear – Plain black school shoes
- School kilt (only for years 7/8)

GIRLS
- Blazer – Black with school crest.
- Shirt – Black or white with collar
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At Key Stage 3 (KS3), students fulfil most of the requirements of the National Curriculum and take the full range of subjects:

- English
- Mathematics
- Geography
- Science
- History
- Art and Design Technology (including Computer Studies)
- Performing Arts
- Physical Education
- French
- Religious and Social Studies (including personal, social and health education)

At Key Stage 4 (KS4), all students study English (Language and Literature), Mathematics, Science, Religious Studies (personal, social and health education and citizenship) and core PE. They must also, in the majority of cases, study a Modern Foreign Language (French or German).

In addition, students have access to study further optional courses:

- Computer Studies
- Design Technology (Art and Design, Food Technology, Product Design, Textiles, Hospitality and Catering)
- Humanities (Geography and History)
- Leadership
- Performing Arts (Dance, Drama, and Music)
- Physical Education

Other optional courses available are Child Development and the Certificate of Personal Effectiveness (CoPE) with Wider Key Skills. We also offer a comprehensive Foundation Learning strand of courses to students with specific requirements. In the Autumn term of Year 8, parents and students are informed about the choices available and the work to be covered in each course. Students are offered advice from subject teachers and an independent Careers Adviser before any decisions are made.

Cross-curricular skills are developed throughout KS4, in ICT, economic and industrial understanding, enterprise education, environmental education and citizenship. PE and Enrichment are taught as non-accredited core subjects.

Our students leave with the confidence and maturity for the next stage in their lives.

An extensive curriculum

ORGANISATION AND LEARNING

YEARS 7 AND 8
Students are taught mainly in mixed ability forms with some setting in certain areas.

YEARS 9, 10 AND 11
Students are divided into sets for Mathematics, English, Science, Religious Studies and Core PE. For Option subjects they are taught in groups according to their choice of subject and the examination level to which the subject is taught.

ABLE, GIFTED AND TALENTED STUDENTS
Manor CE Academy is committed to the provision of high-quality education for all students but recognises the need to make additional provision for students who are able, gifted and talented. All students have the right to equality of opportunity; to experience teaching which allows them to move forward in their learning and to be provided with opportunities and appropriate support to meet their individual needs. We are committed to:

- providing an environment which encourages all students to maximise their potential.
- recognising the needs of more able students both academically and socially.
- ensuring that more able students are motivated to achieve to the best of their ability.
- providing enrichment and enhancement opportunities for more able students.
- communicating effectively with parents and carers with regard to issues related to Gifted and Talented students.
- providing a co-ordinated approach to transition between the primary and secondary phases.

A gifted student is one who has the potential to excel automatically in one or more subjects such as English, Drama, Technology or Mathematics. A talented student is one who has the ability to excel in practical skills such as Sport, Leadership or Artistic Performance. An able student is identified using a variety of methods such as National tests, Cognitive Ability Tests in Year 7, teacher assessment and nomination. This is a continuous whole school process.

EXTERNAL EXAMINATIONS
All students are encouraged to aim for academic success. They are entered for GCSE examinations in the syllabus appropriate to their abilities. Most students will be entered for nine or ten subjects. Parents are informed of the entries being made on behalf of their child and have an opportunity to discuss these with the Head of Year 11 before the entries are finalised. Where appropriate, students may be encouraged to take different routes of accreditation.
Supporting your child

We support and nurture our students as they learn to serve, grow and live…

LEARNING SUPPORT

Special Educational needs at Manor CE Academy is at the heart of the school, both physically and symbolically. We work with students in a variety of ways depending on their personal needs. We support students with a wide range of issues and needs including dyslexia, physical difficulties, speech, language and communications difficulties and autistic spectrum conditions like Autism and Asperger’s. We also support some students with rare syndromes, visual and hearing impairment as well as students with attention deficit disorders. Manor CE Academy complies fully with the Disability Discrimination Act.

Students are supported in several ways; in class support allows students access to support whilst enjoying a full curriculum. Other students may be taught and supported in smaller teaching groups. For some students it is appropriate to follow a slightly amended curriculum taught in smaller groups with higher levels of support. Some students may need 1-1 support occasionally and this is co-ordinated from the HUB. The HUB is the lynx pin to all our support at Manor starting with “meet and greet” before school starts, break time and lunch time support with clubs and a quiet courtyard. At Key Stage 3 some students will enjoy “top-up” lessons in communication skills, living and growing and additional Literacy. At Key Stage 4 some students will take a supported pathway to GCSEs and other qualifications. The HUB is also the centre of the partnership between Manor CE Academy and Applefields Special School and where the “Satellite” provision is based, supporting students at Key Stage 3 and 4 with a wide range of learning difficulties. It is also home to the “Orchard” which is a new specialist provision. Both the Satellite and Orchard are managed by Applefields Special School for parents who are keen for their children to have a supported education in a mainstream setting.

BEYOND THE CLASSROOM

At Manor CE Academy we pride ourselves on offering quality extra-curricular opportunities across all year groups. There are over 40 different clubs/sporting activities each week taking place at lunchtime or after school.

A SPORTING CHANCE

All students have the opportunity to be involved in extra-curricular sport. The school provides a range of practices and fixtures throughout the year in team sports such as football, netball, hockey, rugby, cricket, basketball, rounders, athletics, tennis, badminton and cross country. We have also introduced new sports such as ultimate frisbee and trampolining to our programme. We have a strong tradition in sports and an extensive list of competitive fixtures with other schools.

AFTER SCHOOL CLUBS AND ACTIVITIES

The Learning Resource Centre is open before school on a Wednesday and Thursday, every break time, lunch time and after school each day. It is a space for quiet reading, book discussion, and individual study.

Every Wednesday lunchtime, Chatterbooks Book Club is exclusively available to students in Years 7-9 for book reviews, competitions and creative writing. The Leeds Book Awards Book Club on a Monday break time offers students in years 9-11 the chance to shadow this prestigious Book Awards and attend the Awards Ceremony in May at Pudsey Civic Hall.

There is a Study Group every night after school from 3.20- 4.10pm, except on Friday, when it will finish at 3.40pm. Additional after school clubs include: Film Club and Board Game Club.

RESIDENTIAL AND OVERSEAS EXCURSIONS

All students in Year 7 will have the opportunity to spend a short time at the Outdoor Education Centre at Carlton Lodge.

The residential course enables students to spend a short time away from home getting to know each other and their form tutors and develop their social skills.

Students will have a further opportunity to take part in a residential outdoor educational experience in Year 9 during the visit to Beverley Park. Geography field trips are also arranged including a trip to Italy to study volcanoes.

In addition, students are invited to take part in language trips to France or Germany, there is often a Food trip abroad and a History trip to the First World War battlefields in Belgium and France.

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Performing arts

Manor CE Academy prides itself on the strength and vibrancy of its performing arts offering and all students can access dance, drama and music in and out of the curriculum. The academy boasts an exceptional state-of-the-art facilities for the Performing Arts faculty, including stunning dance and drama studios and high specification music suites.

The Performing Arts subjects at Manor encourage creativity, sensitivity and confidence, and students develop leadership skills through working as part of a team and performing. In year 7, work on a tradition of outstanding results in the faculty and the number of students opting to take Performing Arts subjects at GCSE is very high.

In extra-curricular work our students have a wide range of opportunities to shine. With numerous Dance, Drama and Music groups rehearsing regularly and publically presenting their work throughout the year, the academy has gained national and international acclaim for its performing arts provision. Students have the opportunity to join clubs and ensembles, audition for productions, take part in performance showcases at venues across the country, attend theatre and cultural trips, workshops and peripatetic music lessons, to name but a few.

COMBINED CADET FORCE

The Combined Cadet Force (CCF) was established in 2017 and enables students to take part in a variety of military style activities, learning the values that personify the armed forces.

The CCF meet each week after school, they wear uniform and provide an enjoyable, challenging and rewarding programme of personal development for young people, which is of the highest quality and the widest reach.

Students taking part in the scheme are required to give service to the community, develop a skill, participate in physical recreation and complete an expedition. The personal development that occurs through the award is invaluable and above all young people find participation enjoyable and satisfying.

Manor CE Academy and Applefields Special School are partners in a range of national education and social programmes.

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Manor CE Academy has a distinctive Christian ethos which is at the centre of school life.

We provide an inclusive, supportive and caring environment, shaped by Christian values in which children can learn and flourish. Manor aims to provide the ultimate learning environment in which to deliver a high-quality personalised education across a broad curriculum.

As a Church of England academy, we welcome applications from church families and those of other faiths or none. We ask that all parents applying for a place at the academy respect our ethos and its importance to the whole community. The school has a designated priority area zone defined by the Local Authority; City of York Council is committed to the principles of local schools for local people and all students living in this area are entitled to a place with us. We are delighted to welcome all students within our immediate catchment and those from beyond. Students outside this area and when the school is oversubscribed are allocated places according to the local authority criteria. For full details about Manor’s admissions criteria, please see our Admissions Policy at www.manorceacademy.org/admissions.

Parents can access the secondary school ‘guide for parents’ online at www.york.gov.uk/guideforparents.

Parents need to make an online application or request a paper copy of the secondary common application form and return it to the local authority by 31 October 2019. These are available at www.york.gov.uk/schooladmissions.

Further information is available from the Admissions Team at the City of York Council where council officers will also be able to offer advice to parents on low incomes on assistance with uniform purchase and entitlement to free school meals.

In addition to our formal Open Evening and Open Week, students and their parents are always welcome to make an appointment to visit us during normal working hours by simply making arrangements with the Principal’s PA, Mr Barber or one of his senior team will be delighted to show you around school.
Manor CE Academy is a school that we absolutely love attending. This is not only because of the excellent teaching and attitude to learning that is widely encouraged, but because the school’s ethos is authentically lived out by the staff and students alike. During your time here, you will have the chance to experience how the values – serving others, growing together and living life to the full – are woven into the learning experience. This means that being gracious, compassionate, loyal, patient, kind, forgiving and just, are all things that the school strives to pass on to all the students. We are proud to represent the school at various events because of how much it means to us to be a part of it. Manor CE Academy offers fantastic opportunities and we would encourage all students to embrace the opportunities that this wonderful school can give them.
Serving others  |  Growing together  |  Living life to the full

DEO DUCE