

# MANOR

## CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



### Foundation place application form 2018

**Please note: applications for community places for 2018 should be made via the City of York Council Common Application Form**

It is important to COMPLETE all appropriate sections of the form. Please write clearly in BLOCK CAPITALS and black ink.

Child's surname: .....

Child's Christian/first name(s): .....

Child's date of birth: .....

Your address: .....

.....

Postcode: .....

*This is the place you normally reside. You may be asked for evidence of residence.*

Daytime telephone number: .....

Your surname and initials: .....

Email address: .....

Name and address of .....

child's present school: .....

.....

I have also completed the Common Application Form (please tick):

If you are applying for a **Foundation place** and your child has a brother or sister, including half- and step-brother(s) or sister(s) who will be a student of Manor CE Academy at the time of entry (September 2018), please give their name(s) here (this is for information only):

.....

If you wish to provide supporting information, please use the space on the back of this form.

I/we wish the child named on this form to be considered for a **Foundation place** at Manor CE Academy from September 2018. We certify that all the information contained on this form is correct and accurate and understand that giving false information may lead to the withdrawal of the child's place.

Signature(s) of parent(s)/carer(s):

..... Date:.....

Up to 55% of places (121 students) will be **Foundation places**. At least 116 of the places will be allocated to children of families who are practising members of the Church of England or practising members of other Christian denominations (this means churches, which are members of Churches Together, or have a belief in the Trinity). Up to 5 places will be given to children of active worshipping families of other major world faiths. **If you are applying for a Foundation place, please complete category 1 or category 2 below.**

#### CATEGORY 1

##### Foundation place (Christian denominations)

*'You/your' refers to parent(s) or carer(s)*

a) Place of worship

.....

b) Name and address of your priest or minister:

.....

.....

*Please ask your priest or minister to complete the reference on the back of this form.*

c) If you have recently changed Church, please provide the name and address of the previous priest or minister, who may be asked to confirm your involvement and attendance at Church:

.....

.....

#### CATEGORY 2

##### Foundation place (Other major world faiths)

*'You/your' refers to parent(s) or carer(s)*

a) Place of worship

.....

b) Name and address of leader of faith community:

.....

.....

*Please ask the leader of the faith community to complete the reference on the back of this form.*

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### Reference for proposed student

When a place at Manor CE Academy is awarded, the following criteria are considered.

The minimum time for regular attendance by the parents or children at worship will be two years prior to the application. Parents and carers who have not met the minimum time requirement **will not** be considered for a Foundation place. Places offered will be allocated to applicants in the following sub-categories:

An applicant who is a **very regular worshipper**, by which is meant one who worships or is regularly involved in a weekday activity including a significant element of worship at least once a week. The worshipper could be the child for whom the application is made or one or both parents (not grandparents or other relatives unless they are the primary carer).

An applicant who is a **regular worshipper**, by which is meant one who worships or is regularly involved in a weekday activity including a significant element of worship at least twice a month. The worshipper could be the child for whom the application is made or one or both parents.

### CATEGORY 1 REFERENCE

#### Foundation place (Christian denominations)

Minister/Church leader:

.....

Church:

.....

Address:

.....

The parent(s)/carer(s) of this child have applied for admission to Manor CE Academy:

Full name:

.....

*Address as overleaf.*

#### Governors would be grateful if you would indicate:

*The parent(s)/carer(s) of this child, or the child themselves*

– have been known to the church for at least two years .....

– and are **very regular worshippers** or .....

– are **regular worshippers** .....

Signature of minister/Church leader:

.....

Name (please print):

..... Date: .....

### CATEGORY 2 REFERENCE

#### Foundation place (Other major world faiths)

Faith group leader:

.....

Place of worship:

.....

Address:

.....

The parent(s)/carer(s) of this child have applied for admission to Manor CE Academy:

Full name:

.....

*Address as overleaf.*

#### Governors would be grateful if you would indicate:

*The parent(s)/carer(s) of this child, or the child themselves*

– have been known to the faith group for at least two years .....

– and are **very regular worshippers** or .....

– are **regular worshippers** .....

Signature of faith group leader:

.....

Name (please print):

..... Date: .....

### ANY ADDITIONAL SUPPORTING INFORMATION *Continue on a separate sheet if necessary.*

.....

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The information on this form will be kept confidential to appropriate staff and governors and will only be available to those members of the clergy you have cited as referees and to any appeal panel that might be required in the event of non-admission. If you have any difficulty in completing this form, please contact Mrs Sue Metcalfe at Manor CE Academy, telephone (01904) 798722.

**The completed application form should be sent to: Admissions, Manor Church of England Academy, Millfield Lane, Nether Poppleton, York YO26 6PA to be received no later than 31 October 2017.** An acknowledgement will be sent on receipt; if you have not received an acknowledgement within seven days, please contact the office on (01904) 798722.